

PERRY COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES
February 20, 2024

The Perry County Board of Commissioners met at 6:00 p.m., as was duly advertised. Commissioners: President Randy Cole (RC) and Rebecca Thorn (RT) were in attendance. Auditor Kristinia Hammack was also present. There was no *Sheriff, Attorney, or News Representative* in attendance.

The meeting opened with all present reciting the Pledge of Allegiance.

AGENDA

RT made a motion to approve the agenda, seconded by RC. Motion carried 2-0.

PUBLIC COMMENTS

a) An Island LLC

1. Anjan Kashyab presented the website scope for a new website and what that would mean for the County. He stated that An Island would build a new website that would be mobile optimized. They would then host this site, taking care of all the maintenance and keeping it safe and secure. Training is also included for staff so that they can maintain their own page on the website. In addition, An Island will provide support for the website. Kashyab stated the primary hurdle when creating a website is getting content, but in the County's case, they already have content; it just needs to be refined to make it more current.
Kashyab stated that An Island proposes that based on the IT hours, they feel this site can be created using a maximum of one quarter's hours, which equates to a maximum of 120 hours. He further stated that with An Island managing the overall IT environment, they feel pretty confident that they should not go over their hours for the year. The only thing they foresee potentially that could require time, but they do not expect this, would be the budget hours used towards server management if the County upgrades to a new server. Other than overall maintenance, An Island feels comfortable with the overall hours budgeted.
There is a recurring cost of \$3,000 per year, which will cover maintenance, hosting support of the website, and assistance updating content. RT questioned this being the second year forward, and Kashyab confirmed this would begin in 2025.
Kashyab stated in the first year, the only cost is the time used in the budgeted IT hours. RT asked if this will deduct from the allotted hours for 2024, and Kashyab confirmed this. He further stated that if there are more hours used that allotted, they will roll over to the next year. RT asked if in year two and forward, it will be only a flat \$3,000? Kashyab stated it would be \$3,000, but if hours are needed for the website, they would come out of the allotted IT hours for the year. He further stated that An Island can work with the County to see what would work best.
RC commented that An Island is charging \$3,000, and if it takes any IT work, then those hours would be charged back against their normal IT hours? Kashyab confirmed this, stating this cost is a separate annual cost, and if IT hours went above the \$3,000, then it would run into the IT hours for support for that year. Kashyab stated the County should not be spending more than \$3,000 in year two and forward. He further stated that a reason this could be more than the \$3,000 is if An Island has to create a page for the website, or add new pages that were not there at creation of the website. RC asked Kashyab how many pages do they plan to create, and Auditor Hammack responded one per department, with tabs under each page, but all will be under the County. RC asked if under a page there would be multiple uploads, and Kashyab confirmed this.
RT asked who has control of the pages, and Hammack confirmed the Department Heads will have control.
2. Kashyab stated that for the past couple of weeks, the main server has been restarted due to going down, and An Island has isolated the problem to the hardware age. RC asked what is the age, and Kashyab stated it is a 2012 server. He stated it has had a good life, as most servers should be replaced

after ten years. It has been maintained and up-to-date to save costs to the County. Kashyab stated it is still in an OK standing, it is not perfect. The server has not gone down the past couple of days.

RC stated An Island is proposing a server, and moving everything over, but asked the age of the software it is running on? Kashyab responded 2012. In an effort to save money when LOW came on board, An Island created a virtual server in 2019 for LOW onto the main server. That saved approximately \$5,000-\$6,000.

RC asked Kashyab if An Island intends to not only upgrade the server, but also bring up the current operating system, and he confirmed this.

RC asked if all the switches have been replaced, and Kashyab responded that there are still a few that are pending. There is one in the Court side and one in the Clerk's office. He further stated they are OK, but just older switches. Kashyab stated eventually they will have to quote this.

RC stated nothing has been budgeted, and Hammack confirmed this. He feels the Council needs to be involved with this due to they find the funding to do this. He further stated that if the County has to prioritize, the server is the priority. The county would be out of business if the server fails. The website can struggle along as it is.

Tabled.

MINUTES

a) 02.05.2024

RT made a motion to approve, seconded by RC. Motion carried 2-0.

b) 02.12.2024

RT made a motion to approve, seconded by RC. Motion carried 2-0.

KRISTINIA HAMMACK, AUDITOR

a) Auditor Hammack gave an overview of the Legislative Conference that was held February 5-7 in Indianapolis. Also attending were Treasurer Amanda Lasher and Assessor Mendy Lassaline.

b) 02.12.2024 Payroll: \$180,380.43

RT made a motion to approve, seconded by RC. Motion carried 2-0.

c) 02.12.2024 Payroll W/H: \$38,835.85

RC made a motion to approve, seconded by RT. Motion carried 2-0.

d) Health Insurance Claims: \$28,813.28

RT made a motion to approve, seconded by RC. Motion carried 2-0.

e) 02.20.2024 Claim docket: \$292,636.25

RT made a motion to approve, seconded by RC. Motion carried 2-0.

COMMISSIONERS

a) Andrew Foster completed the EDIT Amendment which specifies the splitting of the amount between the Jail and the Courthouse. Hammack presented the document to the Commissioners for review.

RT made a motion to accept the amended EDIT Plan, seconded by RC. Motion carried 2-0.

b) Board Appointments

1) There have been several appointments on the Planning and Zoning Board and there were a couple of Board members who probably thought they were still on the Board, but never reapplied. Once finding out they were no longer on the Board, they offered to reapply. Daniel DuPont and Susan Miller have submitted their interest in serving on that Board.

RT asked Hammack if this is a one-year term, and Hammack stated it is a four-year term.

RT made a motion to approve Daniel DuPont and Susan Miller being appointed to the Planning and Zoning Board, seconded by RC. Motion carried 2-0.

2) Susan Miller served on the Zoning Appeals Board and she is willing to go back on that Board. RT asked how many members are on that Board, and Hammack responded five.

RT made a motion to approve Susan Miller being appointed to the Zoning Appeals Board, seconded by RC. Motion carried 2-0.

c) There is a conflict with the March 4, 2024 Commissioners meeting at 9:00 a.m. There is a jury trial scheduled for that time and they use the same room for jury selection. RC proposed to have the Commissioner meeting the same day, but move the time to 6:00 p.m.

RT made a motion to change the Commissioner meeting on Monday, March 4 to 6:00 p.m., seconded by RC. Motion carried 2-0.

The meeting was adjourned at 6:27 p.m. CST.
RT made a motion to adjourn, seconded by RC. Motion carried 2-0.

Randy Cole	Rebecca Thorn
President	Vice-President

Minutes prepared by:
Kristinia L. Hammack, Auditor