

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – January 3, 2023**

The Perry County Board of Commissioners met at 9:00 a.m. as was duly advertised. All three commissioners President Randy Cole (RC), Rebecca Thorn (RT), and Randy Kleaving (RK) were in attendance. Sheriff Alan Malone, Auditor Kristinia Hammack, and Auditor First Deputy Kelli Wilgus was also present. There was no *News Representative* or *County Attorney* in attendance.

The meeting opened with all present reciting the Pledge of Allegiance.

AGENDA

Remove: Discussion of Pam Goffinet coming on as a consultant in the Auditor removed. RC made the motion to accept as amended, seconded by RT. Motion carried 3-0.

Randy Cole discussed that we set a deadline for Agenda items in order to limit the additional agenda items to emergency situations. All Commissioners were in agreeance. Setting deadline to the Wednesday prior to Monday or Tuesday meeting. RT made the motion to accept, seconded by RK. Motion carried 3-0.

REORGANIZATION & SCHEDULE

Randy Cole for President; RT made the motion to accept, seconded by RK. Motion carried 3-0.

Rebecca Thorn for Vice-President; RC made the motion to accept, seconded by RK. Motion carried 3-0.

Morning meeting to be held at 9 am CST on the first Monday of the month, if Monday is a Holiday the meeting will be on Tuesday.

Evening meeting to be held at 6 pm CST on the third Tuesday of the month.

RK made the motion to accept, seconded by RT. Motion carried 3-0.

MINUTES

Kristinia Hammack, Auditor presented minutes prepared by the previous Auditor Pam Goffinet for 9/6/2022; 9/19/2022; 10/3/2022; 10/18/2022; 10/18/2022 Executive Meeting; 11/7/2022; 11/15/2022; 12/15/2022.

RK made the motion to accept, seconded by RC, RT abstained. Motion carried 2-0.

Kristinia Hammack, Auditor presented minutes from 12/29/2022 meeting.

RK made the motion to accept, seconded by RC, RT abstained. Motion carried 2-0.

PAYROLL

Kristinia Hammack presented:

1/2/2023 Payroll in the amount of \$159,475.27

RK made the motion to accept, seconded by RT. Motion carried 3-0.

Insurance Benefits: \$11,080.82

RT made the motion to accept, seconded by RK. Motion carried 3-0.

Claims: 12/29/2023 \$150,995.69

RK made the motion to accept, seconded by RT. Motion carried 3-0.

ADMINISTRATOR POSITION/JOB DUTIES

Kristinia Hammack presented to the Commissioners that the “administrative duties” of the administrator be absorbed within the Auditors Office. The Auditor’s office has been overseeing these duties since the resignation of Teresa Kanneberg in August of 2022. She stated that since herself (Kristinia Hammack) or her first deputy (Kelli Wilgus) will be at each meeting so the duties of compiling information for the agenda will be doable. Processing Commissioner’s claims and reconciling the monthly C&S invoice can be handled in our office. Other duties such as county car schedule, website, building access, etc. These duties have been on the Auditor’s Office since Theresa left, so it is understood. Kristinia did state that we will need to discuss the possibility of searching for consulting on ADA and Title VI compliance.

Kristinia advised as far as funding, she was taking to the County Council, asking that the

Administrator salary (including benefits) of \$65,005.88 would come over to the auditor's office replacing the Deputy 3 salary (including benefits) \$62,118.30. Eliminating that expense for the county.

Randy Cole liked what was being proposed; his only concern was making sure we are in compliance, primarily for grants. It was suggested that we reach out to Theresa Kanneberg as she is very knowledgeable about the ADA and Title VI compliance. Another idea was to contact Indiana Regional 15, as they assist us with grants. Kristinia Hammack said she would do this, and report back to the Commissioner's at the next meeting.

It was discussed by Commissioner's about possibly paying Teresa Kanneberg a stipend to oversee ADA and Title VI compliance.

Randy Cole also mentioned we would need to put a maintenance system into play to streamline information of maintenance request.

The Commissioner's suggest for Kristinia L. Hammack to take this to the County Council, and contact Theresa Kanneberg, and Indiana Region 15 for input and report back at the next meeting.

COMMISSIONER ATTORNEY'S

Randy Cole shared that he had a letter of Interest from Andrew Foster. His credentials are:

He was admitted to the Indiana bar in October 2013 and has spent his entire career in Rockport. He was first hired as an associate at Wagoner, Ayer, Hargis & Rudisill, LLP, before beginning his own practice in 2019. He has practiced in Perry County since at least 2015 in such areas as family and criminal law. His experience in representing governmental or public boards and agencies includes having served in the following capacities: 1. Attorney for the Town of Troy (2015) 2. Attorney for Finch Newton Water, Inc. (2015-current) 3. Attorney for the Town of Chrisney (2015-current) 4. Attorney for the Spencer County Council (2017-current) 5. Attorney for the Spencer County Health Department (2021-current).

Randy Cole said he would like to set up a meeting time between all the Commissioners and Andrew Foster.

Rebecca Thorn said she would like to make sure there is no issues of is availability with him residing in Spencer County.

Randy Kleaving thanked Chris Goffinet for his years of dedicated service.

RK made the motion to set up a meeting to negotiate hiring Andrew Foster, seconded by RT. Motion carried 3-0.

CATLIN STEEN

Kristinia Hammack presented the 2023 Cleaning Contract with Caitlin Steen who cleans the Prosecutor's Office for \$200 a month/\$2400 a year.

Randy Cole said he thinks it is necessary for us to reach out to Samantha Hurst the new Prosecutor and see her plans. Also, mentioned with Caitlin being a full-time employee the liability if she would get hurt. How would that work with workers compensation.

A motion was made by RK to extend her current contract for January to allow time for discussion with Samantha Hurst and investigate liability, Seconded by RT. Motion carried 3-0.

COURTHOUSE APPOINTMENTS

Kevin Herp appointed as Veteran Services Office. RT made the motion to accept, seconded by RK. Motion carried 3-0

Steve Howell appointed as Highway Dept. Superintendent. RK made the motion to accept, seconded by RT. Motion carried 3-0

Junie Voges appointed as Planning and Zoning Administrator. RT made the motion to accept, seconded by RK. Motion carried 3-0

RE-IMPLEMENTING STAGGERED LUNCHES

Kristinia Hammack opened the discussion on re-implementing staggered lunches at the courthouse offices. She informed that she had been contacted about this by both Commissioner's and County Council Members.

Randy Cole stated that the courthouse being closed from 12-1 was during Covid for sanitizing purposes. He mentioned that he had spoke with Judge Lucy Goffinet and in her department, they operate on appointments. Jane James spoke that she stays at the courthouse during lunch break from 12-1 and there are a lot of people that come to the door.

The area of impact is Security staffing. Alan Malone said if he was given some time, he would make it work. It was decided to come up with a plan to start staggered lunches February 1, 2023.

With discussing security, it was brought up about discussion regarding the Security Advisory Committee. This committee was put together to investigate areas of concern for security. It was discussed that it would be a good idea to reconvene this committee.

Alan Malone advised the make up of this committee is: A Commissioner and Council Member, the Judge, Auditor, EMA Director, Sherriff, TC Chief of Police and Cannelton Chief of Police. A motion was made by RT to nominate Randy Kleaving to be on the Courthouse Security Advisory Committee, seconded by RC. Motion carried 3-0.

EXTERNAL BOARD APPOINTMENTS

Randy Cole wanted to start off reviewing the board applications by thanking everyone who applied.

Alcohol and Beverage Board:

Mark Howland- RT made the motion to appoint, seconded by RK. Motion carried 3-0.

Convention Recreation & Visitors Promotion Commission:

Breanne Walsh- RK made a motion to appoint, died due to no second

Steve Stemle- RC made a motion to appoint, seconded by RT. Motion carried 3-0.

Blaine Ubelhor- RT made a motion to appoint, seconded by RC. Motion carried 3-0.

Beth Hauser- RK made a motion to appoint, died due to no second

Heather Wathen- RC made a motion to appoint, seconded by RT. Motion carried 3-0.

EMA Advisory Council:

Randy Cole suggested that we table appointing anyone due to the need to sort through details and guidelines. It was suggested to maybe have a representative from each township on this board. Steve Hauser asked if the current council would stay in place until new appointments? The answer was yes. Randy Kleaving made the statement is this broken.

Rebecca Thorn made a motion to table appointments for the EMA Advisory Council to allow Steve Hauser time to sort through details and come back to the 1/23/2023 meeting with suggestions, seconded by RK. Motion carried 3-0.

County Health Board:

James Rogan- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Kelly Conner- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Indiana Regional 15 Board:

Balaji Kashyab- RT made the motion to accept, seconded by RC. Motion carried 3-0.

James R Flynn- RT made the motion to accept, seconded by RC. Motion carried 3-0.

Perry County Memorial Association Board:

James R Flynn- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Plan Commission:

Bill Dotson: RC made the motion to accept for a 4-year term, seconded by RT. Motion carried 3-0. The 2-year term is still vacant, needs to remain posted on website.

Port Authority:

Daniel Thomas- RK made a motion to appoint, died due to no second.

Jon Scheer- RT made the motion to accept, seconded by RC. RK voted No. Motion carried 2-1.

Property Tax Assessment Board of Appeals:

Lee Chestnut- RK made the motion to accept, seconded by RC. Motion carried 3-0.

Kelli Harding- RC made a motion to appoint, died due to no second.

Kim Bryant- RK made the motion to accept, seconded by RT. Motion carried 3-0.

Megan Fritchley- RT made the motion to accept, seconded by RC. RK voted No. Motion carried 2-1.

Perry County Public Library Committee:

Pasty Alvey- RK made a motion to appoint, died due to no second.

Heather Wathen- RT made the motion to accept, seconded by RC. Motion carried 3-0.

Perry County Redevelopment Committee:

David Etienne- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Sheri Flynn- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Carol Hagedorn- RC made the motion to accept, seconded by RT. Motion carried 3-0.

Zoning Appeals Committee:

No applications received, needs to remain posted on website.

INTERNAL BOARD APPOINTMENTS

ADA & Title VI:

Tabled due to Kristinia Hammack looking into compliance guidelines. RK made the motion to accept, seconded by RT. Motion carried 3-0.

ARP Advisory Committee:

Rebecca Thorn- RK made the motion to accept, seconded by RC. Motion carried 3-0.

Community Corrections Advisory Board:

Rebecca Thorn-RK made the motion to accept, seconded by RC. Motion carried 3-0.

EMA Advisory Board:

Randy Cole- RT made the motion to accept, seconded by RK. Motion carried 3-0.

Region 15 Planning Committee:

Randy Cole- RT made the motion to accept, seconded by RK. Motion carried 3-0.

Perry County Development Committee:

Director: Randy Cole- RT made the motion to accept, seconded by RK. Motion carried 3-0.

Delegate: Rebecca Thorn- RK made the motion to accept, seconded by RC. Motion carried 3-0.

Personnel Policy Committee:

Randy Cole- RT made the motion to accept, seconded by RC. Motion carried 3-0.

Planning Commission:

Randy Kleaving- RT made the motion to accept, seconded by RC. Motion carried 3-0.

Solid & Waste Management:

All 3 Commissioners will serve on this committee.

GLENN'S CLEANING SERVICE (GCS)

Kristinia Hammack opened discussion regarding the signing of the 2023 contract with GCS, due reports from department heads that the services were unsatisfactory at the 12/20/2022 meeting. At the 12/29/2022 meeting in Public Comments Ike Glenn, owner of GCS spoke that he was unaware that the cleaning was unsatisfactory, if he doesn't know anything about issues, he is unable to correct them.

Kristinia spoke that she feels there was a lack of communication and feels we should try to rectify and work with GCS to mend those lines of communication. It is important for us, if possible, to support Perry County Businesses. She is wanting to meet with Ike and go over the schedule and work scope and communicate that back with department heads. Also, set up a procedure to report areas of issues formally.

Sherri Flynn from the public spoke as a past Director of Ivy Tech, that Ike was always very accommodating and easy to work with, so much so that when she transferred to the Evansville Ivy Tech location, she suggested GCS there. They have a cleaning contract there as well.

RK made a motion to remove posting of bids and sign the 2023 contract with GCS, seconded by RT. Motion carried 3-0.

ANIMAL SHELTER

Randy Cole opened discussion that he feels that all responsibilities are being dumped on Molly regarding the building. He believes once it is looked into, based on the current contract, she is going to be in a maintenance nightmare. He feels the county needs to get the building into working conditions, and that building maintenance needs to be overseen by the county, as we own the building. He suggested we schedule a walkthrough with both Commissioners and County Council to access the building.

Rebecca Thorn mentioned is there someone doing preventative maintenance on the building, if not we need to designate this duty.

Randy Kleaving agreed that we need to get the building where it needs to be. We have the funds to do so.

RC made a motion to schedule a joint meeting with Commissioners and County Council members on Thursday, January 5, 2023. RT seconded the motion. Motion carried 3-0.

PUBLIC COMMENTS

Keith Huck asked if on projects over a set dollar amount, we are requiring 3 bids. Randy Cole advised that to at least have documentation of requesting 3 bids.

Cindy Taylor requested that Conflict of Interest documentation be submitted to the state. Randy Cole advised that is being done.

Motion to adjourn made by RT, seconded by RK. Motion carried 3-0. Adjourned at 11:17 a.m. CST

Kristinia Hammack announced that the next meeting of the Board of Commissioners will be held on Monday, January 23, 2023, at 9:00 a.m.

Randy Cole
President

Rebecca Thorn
Vice-President

Randy Kleaving

*Minutes prepared by:
Kristinia L. Hammack, Auditor*