

**PERRY COUNTY BOARD OF COMMISSIONERS
MINUTES – JUNE 21, 2022**

The Perry County Board of Commissioners met at 8:00 a.m. as was duly advertised. Commissioners in attendance were President Thomas Hauser and Randy Kleaving. Present were County Administrator, Teresa Kanneberg, and Sheriff Alan Malone. There was no *News Representative* in attendance.

The meeting opened with all present reciting the Pledge of Allegiance.

AGENDA

There was one item added to the agenda. It was discussion on the White Dodge Pick Up – Park and Recreation Department. Randy made the motion to approve with the amendment, seconded by Tom. Motion carried 2-0.

PAYROLL AND PAYROLL BENEFIT CLAIMS

The payroll was distributed for June 20, 2022 to all county employees for \$149,835.76. Randy made the motion to approve, seconded by Tom. Motion carried 2-0. Randy approved the payroll benefit claims for payroll insurances in the amount of \$192,887.98, seconded by Tom. Motion carried 2-0.

ADDITIONAL APPROPRIATION – CARE OF PATIENTS IN INSTITUTIONS

Administrator Teresa Kanneberg presented the Commissioners with an additional appropriation in the amount of \$45,000.00 for Care of Patients in Institutions in the Commissioners budget within the County General fund. She said we never know from year to year on how much we will need for this line item. We get the amount from what was used in the past and try to project on that. She said the budget is not going to hold for all the expenses that will be coming forth. She said there is currently \$5,000.00 left. We still have 6 months of expenses to pay out with an average of \$8,655.00 per month which is the total of the \$45,000.00 for the rest of the year. Randy made the motion to approve the additional, seconded by Tom. Motion carried 2-0.

AGREEMENTS – EVAPAR GENERATOR PM – COURTHOUSE AND ARMORY ANNEX

Teresa said these agreements come during the summer every year. It is the PM agreements from EVAPAR for the Courthouse generator and the Armory Annex generator. The courthouse generator is 28 years old. We get two visits per year for the Courthouse because of its age. She said the rate is going up a little. It is \$705.00 total for two visits. One visit is in October for the major PM and the minor PM is done in April but both payments are always paid out of the current year's budget because they bill us in advance. She said this is their terms. We have been doing the same type of services for years. Teresa said the Armory is done one time a year for the major PM that is done in October for the amount of \$695.00. She didn't send the agreements to Attorney Chris Goffinet because they are the same as they have been. Randy commented that we have to keep them going. Randy made the motion to approve the agreements, seconded by Tom. Motion carried 2-0. Keith Huck asked if we can group the generator agreements together for a better price. Teresa said this is the first time in years for an increase in price.

KNOWBE4 CYBERSECURITY TRAINING

Teresa informed the Commissioners that there is KNOWBe4 Cyber Security Training for all employees being offered by the State. She said she received an email from Taylor Hollenbeck, Director of Intergovernmental Affairs for Indiana Office of Technology (IOT). She said we qualify for the States free KnowBe4 offering since we are using an IN.gov email address. KnowBe4 is a leading company in cybersecurity training. This program would offer free training and phishing simulations to deploy to

our employees to increase their awareness of malicious threats and attacks. The State has been using this service since 2020 and has seen improvements in employee's knowledge of cybersecurity. They have licenses not in use and they want to offer them for free to qualifying local governments. The goal is to improve employees' cybersecurity awareness while saving money which could be used for other needs. Training modules would be delivered to the employees' workstation. They can be required to implement the training within a predetermined amount of time. It is flexible and our intervals on the training and completion window are at our discretion. If the Commissioners are interested, they would like to set up a time to discuss. Tom said we should take advantage of it. Randy commented that it is really important. Randy made the motion to approve the training, seconded by Tom. Motion carried 2-0.

2005 BUICK CENTURY & OTHER ITEMS TO DECLARE SURPLUS

Teresa also talked about the 2005 Buick Century and other miscellaneous items to be declared surplus. The biggest thing is the car because of its value. Tom said \$500.00 is the threshold to declare something surplus. Teresa said the Buick Century is a 2005 with mileage of 201,945 miles on it. She said the condition is considered fair; it does run. The interior has aged and there has been issues with the automatic windows. The trade in value with the Kelly Blue book is priced at \$250.00. We can sell it for \$550.00 to \$2,000.00. She said Dixons will auction it for us and they will keep a percentage. There are some other items that were in the shed. Teresa said the shed leaked and the maintenance kept what they wanted. The miscellaneous items are what is left, such as, weed eaters, snow plow, edger and gas cans. There may be some furniture items also. There is an old Christmas tree that used to be used and will see if Dixons will auction it off also. There are some old metal tables to see if any departments want them first. This could all be done at one time. Tom said will this be a separate sell or an add in on something else. Randy said there is not enough for a full sale. Randy asked if there was a minimum bid on the car. Teresa said the trade in is \$250.00 and there is a private bid of \$1,321.00 for it. Randy made a motion to release items for surplus and make \$250.00 as a reserve for the Buick. Tom seconded the motion. Motion carried 2-0. Keith Huck asked what is the percentage for Dixons. What about the other auction services in the county. Tom said they all have a standard amount. Tom commented that we will check on the other auction services as to their percentages they withhold. We will choose one at the next meeting. This will give all a fair shot being local. Check with Hawhees, R & B Auction (Roger Smith), and Dixons Auction. Tom also said to reach out to all departments to see if they have anything.

MISCELLANEOUS

Tom said they have received a letter from Tasha Park, who will be leaving the Auditor's office in July. LOW & Associates have offered a position after she turned in her notice for leaving. They did not solicit her while she was employed with the county. Tom read the Article XVI from the agreement signed with LOW. He said it is waiving of the article. He also read the letter from LOW for Tasha. Chris has reviewed the documents and said they are fine. Randy said this is a good move for Tasha and happy for her. She will still be involved with the county with training in the future. We don't want to hold her back. Auditor Goffinet also said what a great move for her. She has been a great employee, done her job very well, and will be missed. She wished her the best with her new adventure. Randy made the motion to sign the letter, seconded by Tom. Motion carried 2-0.

The 2016 White Dodge Pick Up was brought up for discussion. Tom said it is county owned used for county business. Mostly it has been used by the Parks and Recreation department. It is getting lots of miles on it and becoming unreliable. Greg Hendershot, Parks Director, is asking the Commissioners to turn it over to the Park and Recreation Department. Tom said the maintenance is covered under their budget. Randy said there are other vehicles to use by the departments. If the Tahoe goes down, we may need to use it. Greg said they will have to unload it if someone else uses it. They store a lot of tools and things they may need in it. Tom said it first was bought for the Extension office and the Assessor office to mostly use. Ellis Howard also used it for maintenance jobs. Greg said this will take the burden off Teresa to keep track of it. Randy made the

motion to turn the vehicle over to the Parks department, seconded by Tom. Motion carried 2-0.

Bob Childers, owns cabin on Attic Road, came before the Commissioners asking to put millings on the county road. He has talked with Steve Howell, Highway Superintendent, about this. He owns an excavating company. He would like to do about one mile of the road. Tom asked about the cost. Mr Childers said he will cover the cost. He said if the county would get the oil, they would repay it back. He would like to do from St. Rd. 145 to where his cabin is. He has done this in other counties also. Tom said this would need to be done under Steve's approval. Randy commented that Attorney Goffinet needs to draw up some kind of document. Mr Childers also wants to expand the bridge where the school bus turns around. It is on his easement. It will not affect the farmers field next to him. Randy approved pending if need agreement, seconded by Tom. Motion carried 2-0. They need to do this when it is really hot.

It was announced that the next scheduled meeting of the Board of Commissioners is scheduled for Tuesday, July 5, 2022 at 6:00 p.m.

The meeting ended in open session at 9:40 a.m.

Minutes approved this 3rd of October, 2022.

Thomas J. Hauser
President

Randy Kleaving

*Minutes prepared by:
Pamela L. Goffinet, Perry County Auditor*